



# Enrichment Programme Enrolment Form

Submission Date: \_\_\_\_\_

## Programme Information

Campus: <input type="checkbox"/> Ma On Shan <input type="checkbox"/> Fo Tan <input type="checkbox"/> Tseung Kwan O <input type="checkbox"/> Kwai Chung		
Programme Name:	<input type="checkbox"/> Jelly & Belly	
	<input type="checkbox"/> Mother Duck	
	<input type="checkbox"/> Bouncy Joey	
	<input type="checkbox"/> English Wonderland	
	<input type="checkbox"/> Others: _____	
Start Date:	Day(s) & Session Time:	Fee:

## Child's Information

Family Name:	Given Name:	Photo
Preferred Name:	Chinese Name:	
Gender: Male / Female	Date of Birth: (DD/MM/YYYY) / /	
Age:	Birth Certificate No.:	
Country of Birth:	Nationality:	
Address:		
Attending School (if any):		

## Contact Details (Parents / Guardian)

Family Name:	Given Name:
Relationship:	Direct Day Phone No.:
Home:	Mobile:
Email:	
Office Address:	

## Emergency Contact

Family Name:	Given Name:
Relationship:	Contact Number:

## Additional Information/ Special Circumstances

Please inform us of anything that may affect your child (e.g. illness, allergies, separation or adoption).  
Please attach a separate sheet if preferred.

**Terms and Conditions:**

- A minimum number of students should be met to open the class, and is subject to availability. Please contact your preferred campus before applying.
- Please make cheque payable to Box Hill Holdings Limited, and remember to write your child's name on the back of the cheque.  
Please do not send a post-dated cheque.
- Direct bank transfer and FPS payment are also available. Please refer to the following account details:  
Account Number: 004-819-191982-001 (HSBC)  
Account Name: Box Hill Holdings Limited
- Please remember to send the bank deposit slip by email to the respective school email address, together with the following information:
  1. Your Child's Name
  2. Programme Name and Session Time
  3. Payer's Name
- Certificates will be given out to children who have been enrolled for the whole term and attended more than 75% of lessons during the term.
- Make-up class will be arranged for 1 sick leave per payment period if a Doctor's Note is submitted.
- All courses are automatically cancelled when red or black rainstorm warnings or No. 3 typhoon signal or above are hoisted. No make-up class will be offered and no refund or credit will be made.
- In the event of school closures due to pandemic or other communicable diseases, such as upper respiratory tract infection and influenza announced by the Education Bureau or Department of Health, 70% of the fee for the days that cover the closure dates will be refunded.

By enrolling my child into Box Hill Enrichment Programme(s), I agree to the rules and regulations set out by the school. I give consent to the school to use any image(s) of my child for any school promotional and marketing purposes.

I confirm all the information in this form is true, complete and accurate. I also agree to all Terms and Conditions stated above

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Name of Parent or Legal Guardian  
(IN BLOCK LETTERS)

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Signature of Parent or Legal Guardian

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Date